

# Policy Statement

**2011-06-13** *(This Policy Supersedes 2004-11-29)*

## **Tourism Fund Expenditures**

It shall be the policy of the Board of Selectmen that “All tourism budget commitments, with exception of payroll and related costs, require a vote of approval by the Visitor Services Board. The Visitor Services Board (VSB) may delegate authorization to the Tourism Director for individual expenditures under \$400 from the Coordination and Support budget allocation. All vouchers will include the tourism director’s signature, as well as the date of the VSB vote of approval for the expenditure.

All grant awards will require approval by both the Visitor Services Board and the Board of Selectmen. All commitments must be compliant with procurement laws and regulations and may require approval by the Board of Selectmen.”

*Adopted: June 13, 2011*

*In favor: Anderson, Bedard, Knight, Santos, McChesney*

*Opposed: None*